



ECONOMIC DEVELOPMENT AGENCY

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BOARD OF DIRECTOR MINUTES Tuesday, July 17, 2007, Futures Office

*Attendance: Bob Ross, Jeb Burnett, Pati Smith, Angelo Kallas, Jeff Wilson, Michael Stulken, & Paul Stevens. Staff: Stephen Heavener
Absent Board Members: Pete Rust & Leslie Cover.*

MINUTES: *Motion by Mr. Burnett, with second by Mr. Stevens, to approve the minutes of June 19, 2007 as presented. VOTE: So voted unanimously.*

FINANCIAL REPORTS: *Motion by Mr. Kallas, with second by Mr. Stevens, to accept the February 28, 2007, March 31, 2007, April 30, 2007 and May 31, 2007 financial reports as presented. VOTE: So voted unanimously.*

SERVICE AGREEMENT: *Motion by Mr. Kallas, with second by Mr. Burnett, to approve and accept the fiscal year 2008 service agreement between Futures and the City of Green River as presented. VOTE: So voted unanimously.*

MEMORANDUMS: *Mr. Ross suggested that the documents for internal board distribution have a smaller Futures logo than those documents for broader distribution.*

MONTHLY ACTIVITY REPORT: *Staff was directed to add project scope information to the Project Matrix and to remove it from the monthly narrative. Staff was also directed to separate out development west of Green River as a distinct project and to separate out each month any new projects undertaken by Futures. The board discussed the ongoing process of Futures trying to work with the City on establishing a project checklist or SOP, standard operating procedure, to assist developers understand the development process in Green*

River. Futures has prepared a project checklist that it is giving to developers as they discuss potential projects. Staff was directed to seek checklists from Evanston, Rock Springs and other regional communities as examples.

WEST DEVELOPMENT: *Staff was directed to distribute the comprehensive West Development Project Timetable that Mayor Castillon asked Futures to prepare to the board members. The board also asked to participate in the preparation of reports when their participation can add value to the process. They agreed that it is important for Futures to work closely with the Mayor and the City to identify sites and areas for economic development expansion.*

DIVERSE FUNDING PLAN: *The board agreed that its needs to work toward the establishment of a formal plan and strategy to address long-term funding and the desire to secure private funding annually approaching \$50,000 in an effort to keep the City funding request stable. This will be discussed in upcoming meetings.*

NEXT MEETING: *Tuesday, August 21, 2007 at 5:00 PM.*

ADJORN: *Motion by Mr. Burnett, with second by Mr. Stevens, to adjourn the meeting at 6:20 PM. VOTE: So voted unanimously.*

The above are a true and accurate record of the meeting of the Board of Directors of Green River Futures, Inc. held July 17, 2007.

A handwritten signature in blue ink that reads "Stephen A. Heavener". The signature is written in a cursive style with a large initial 'S'.

Stephen Heavener, Executive Director and Recording Secretary.